



TIMOTHY

CHRISTIAN SCHOOL

Position Title:	Long-term Substitute Teacher
Position Summary:	The teacher will strive to equip students to live productive, God-glorifying lives through the implementation of the school's curriculum. Most importantly, the teacher serves as the living curriculum by acting as a godly role model in Christian thought and action. The teacher, in partnership with parents, will utilize various methods of instruction and assessment to enable students to learn.
Position Supervisor:	Principal
Position Responsibilities:	<p>Spiritual:</p> <ul style="list-style-type: none"> • Models a consistent daily walk with Jesus Christ in speech, actions, attitudes. • Sets example of the importance of prayer, Scripture memorization and study, witnessing, and unity in Christian fellowship. • Implements principles as they relate to the spiritual well-being of students, parents, and staff. • Follows Matthew 18 principle in dealing with students, parents, administration, and staff. • Shows support for the role of parents as primarily responsible before God for their children's education, and assists them in the task. • Encourages students to accept God's gift of salvation and grow in their faith. • Emphasizes to students the reality of their self-worth in Christ.
	<p>Personal:</p> <ul style="list-style-type: none"> • Demonstrates the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality. • Meets everyday stress with emotional stability, objectivity, and optimism. • Exercises friendliness and consideration, treating students without partiality. • Submits respectfully and is loyal to constituted authority. • Maintains a personal appearance that is a role model of cleanliness, modesty, and good taste. • Uses acceptable English in written and oral communication; speaks with clear articulation. • Develops and maintains rapport with student, parents, and staff to promote a positive learning environment.
	<p>Instructional:</p> <ul style="list-style-type: none"> • Integrates biblical principles and the Christian philosophy of education throughout the curriculum. • Demonstrates mastery of the subject matter. • Uses valid teaching techniques to achieve curriculum goals and promote student learning.

	<ul style="list-style-type: none"> • Teaches classes as assigned and scheduled by the administrator. • Plans a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students, challenging each to do his or her best work. • Prepares and submits weekly lesson plans for the administrator’s review. • Employs a variety of instructional aids, methods, and materials that will provide for creative teaching to reach the whole child—spiritual, intellectual, physical, social, emotional. • Plans, through approved channels, the balanced use of field trips, guest lecturers, and other media. • Uses homework effectively for drill, review, enrichment, or project work. • Assesses the learning of students on a regular basis and provides progress reports as required. • Keeps proper discipline in the classroom and on the school premises for a good teaching environment.
	<p>Professional:</p> <ul style="list-style-type: none"> • Cooperates with the board and administration in implementing all policies, procedures, and directives governing the operation of the school. • Maintains regular and accurate attendance and grade records to meet the demand for a comprehensive knowledge of each student’s progress. • Keeps students, parents, and the administration adequately informed of deficiencies and gives sufficient notice of failure. • Maintains a clean, attractive, well-ordered classroom. • Accepts a share of responsibility for extracurricular activities as assigned. • Utilizes educational opportunities and evaluation processes for professional growth. • Seeks the counsel of the administrator, colleagues, and parents, and is teachable. • Provides input and recommendations for administrative and managerial functions in the school.
<p>Position Qualifications:</p>	<ul style="list-style-type: none"> • The teacher must have received Jesus Christ as his/her Savior and believe that the Bible is God’s Word and standard for daily living. • The teacher shall support the doctrinal position of TCS and will abide by the Standard of Conduct. • The teacher shall be in fellowship with a local church that has a doctrinal position consistent with that of TCS and support its ministry through regular attendance and participation. • The teacher must hold a minimum of a Bachelor’s degree and be A.C.S.I certifiable in their related teaching area. • The teacher shall see teaching as a “calling” from God and agree with the school’s philosophy of education and instruction.